

FIG. 1

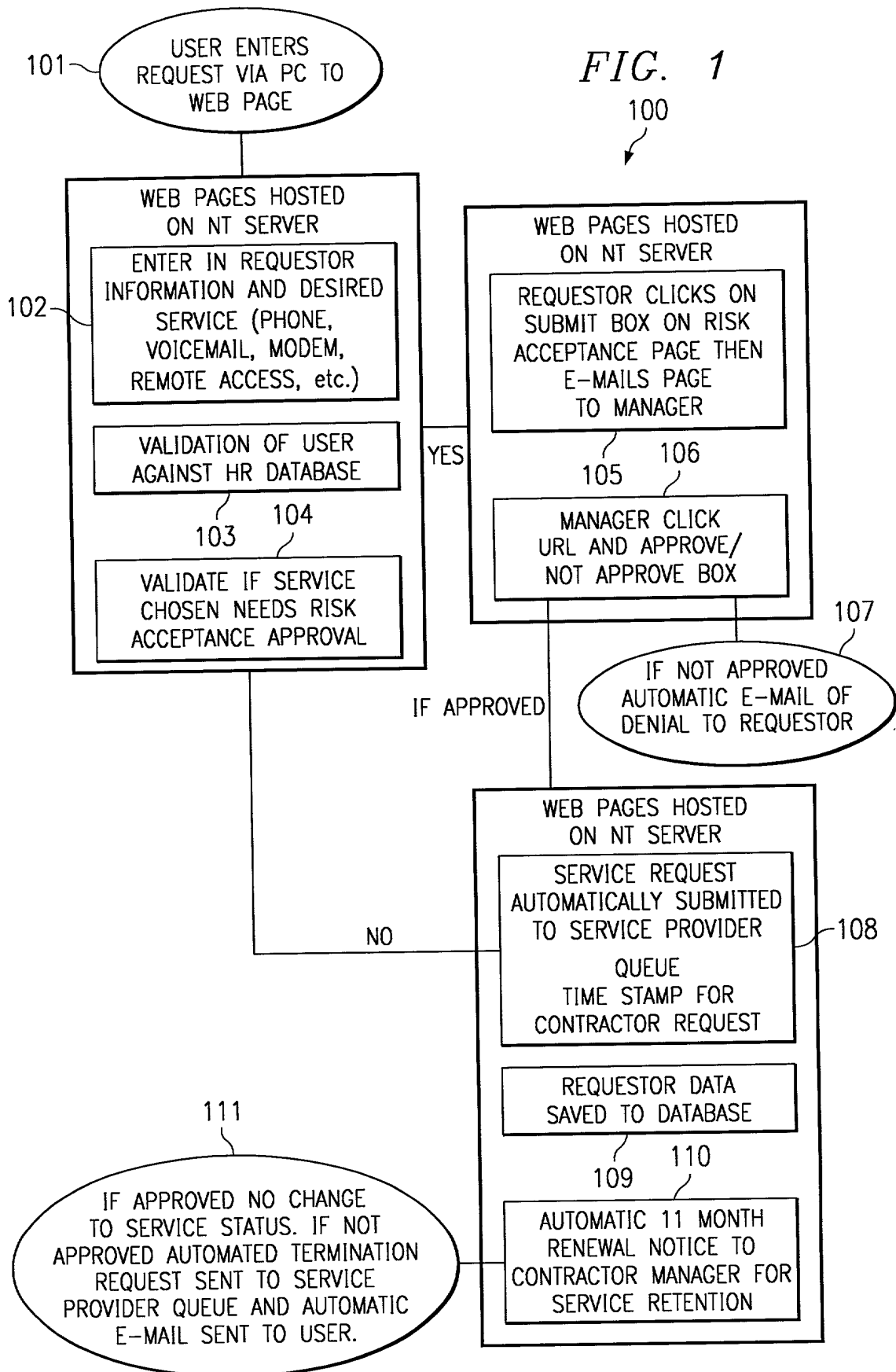
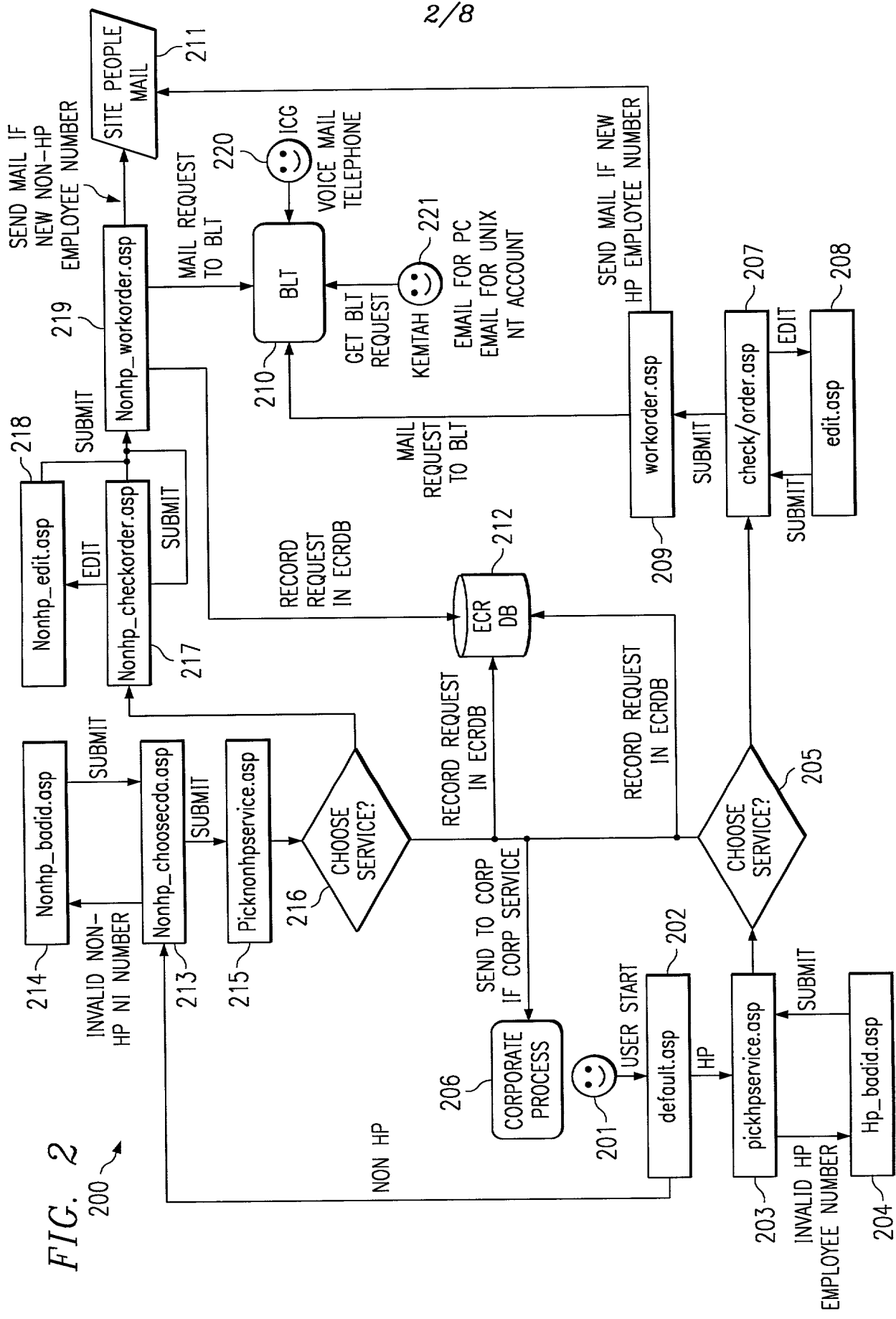


FIG. 2



300

FIG. 3

please sign in...

services for hp employees

Please enter the employee # of the  
PERSON RECEIVING THE SERVICE:

\*\*\*\*\* 301

302—Please select your site:

☐ Roseville ☒ Rocky Mountain ☐ Bay Area


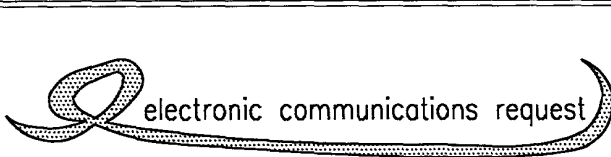
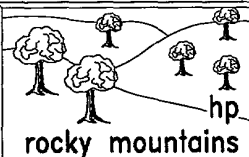
GO! HP 303

services for non-hp employees

400

FIG. 4

choose a service...	
HP Employee Receiving the Service:	
First Name: John	Last Name: Smith
Dept. #: 3045	Entity-Subentity Code: 0000 <u>401</u>
MS: 20	Bldg & Post: MD5
Telnet: 123-4567	
Select A Service: <input type="text" value="Telephone"/>	
Service Description:	
403 Please Select A Service	
Please Select The Options You Would Like For This Service:	
404 Please Select a Service	
Please Complete These Required Fields:	
405 Please Select A Service	
Contact Information:	
Contact Name:	<input type="text" value="John Smith"/> 406 ?
Contact Telnet:	<input type="text" value="123-4567"/> 407 ?
Manager's Name:	<input type="text" value="Janet Smith"/> 408 ?
Manager's Telnet:	<input type="text" value="234-5678"/> 409 ?
Please enter in the telnet number or the employee's manager. Telnet numbers must be submitted using a seven-digit format. (e.g. 898-8000)	
Additional Comments/Instructions: 410	
Comments	<input type="text"/>
412 <input type="button" value="EXIT"/> <input type="button" value="SUBMIT"/> 411	



check your order...

HP Employee Receiving the Service:

First Name: John

Last Name: Smith

Dept. #: 3045 ~ 502

Entity-Subentity Code: 0000

Bldg-Post: MD5 ~ 503

MS: 20

Telnet: 123-4567 ~ 504

501

Order Detail:

Date: 3/15/01 3:10:07 PM

Service Requested: New Telephone

Service Description: Order a digital telephone ~ 505

Site: FtCollins

Physical Location:

Phone Model: M2616 ~ 506

Do They Need Voice Mail: No ~ 507

Do They Want A Headset: No ~ 508

Contact Name: John Smith ~ 509

Contact Number: 123-4567

Additional Comments:

Manager's Name: Janet Smith ~ 510

Manager's Telnet: 234-5678

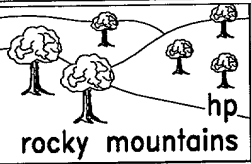
Please verify that the above information is correct before sending your order.

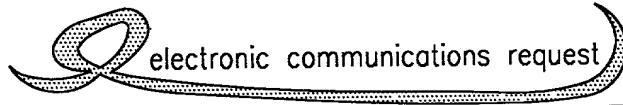
SEND US YOUR ORDER ~ 512


EDIT YOUR ORDER ~ 511

CANCEL YOUR ORDER ~ 513

FIG. 6







605

**You Have Placed The Following Order.** You will be notified within 24-48 business hours when the service you ordered is up and running. Please print this page for your order confirmation. If you have any questions regarding this order, please contact the HelpDesk at 898-9000.

Service Requested For:	John Smith		
Date Requested:	3/15/01 3:10:58 PM		
Dept. #:	3045	Entity - Subentity Code:	0000
Bldg-Post:	MD5	MS:	20
Telnet:	123-4567		

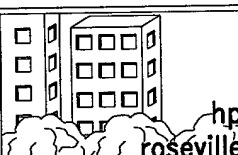
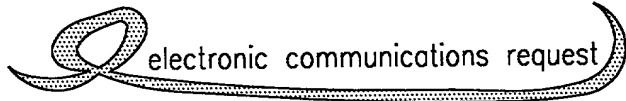

**Order Detail:**

Service Requested:	New Telephone
Status:	APPROVED - IN PROCESS
Service Description:	Order a digital telephone
Site:	FtCollins
Physical Location:	THIS IS A TEST, PLEASE DISREGARD.
Phone Model:	M2616
Do They Need Voice Mail:	No
Do They Want A Headset:	No
Contact Name:	JOHN SMITH
Contact Number:	123-4567
Additional Comments:	THIS IS A TEST, PLEASE DISREGARD.
Manager's Name:	JANET SMITH
Manager's Telnet:	234-5678

Request another service  
for this employee

Request a service for  
a different employee

FCS Campus Page

		
choose a service... <span style="float: right;">701</span>		
Note: If you have needs in regards to moves please call x86683. If you are experiencing problems with using ECR please call x25999.		
<b>HP Employee Receiving the Service:</b>		
First Name: John	Last Name: Smith	
Dept. #: 3045	Entity-Subentity Code: 0000	
MS: 20	Bldg/Floor/Post: MD5 / / 20E	
Telnet: 123-4567		
Select A Service: <span style="border: 1px solid black; padding: 2px;">((Choose One))</span>		
Service Description:		
Please Select A Service		
Please Select The Options You Would Like For This Service:		
Please Select a Service		
Please Complete Those Required Fields:		
Please Select A Service		
Contact Information:		
Contact Name:	<input style="width: 150px;" type="text"/>	
Contact Telnet:	<input style="width: 150px;" type="text"/>	
Please enter in the telnet number of a person that can be contacted if there are any questions. Telnet numbers must be submitted using a seven-digit format. (e.g. 785-5555)		
Manager's Name:	<input style="width: 150px;" type="text"/>	

800

FIG. 8

			
<p><b>You Have Placed The Following Order:</b>          Your order number is 103-4195. Please print this page for your order confirmation. If you have any questions regarding this order, please contact the HelpDesk at 785-5555.</p>			
Service Requested For: Date Requested: Dept #: Bldg/Floor/Post: Telnet:	John Smith 801 3/16/01 3:12:33 PM 3045 MD5//20E 123-4567	Entity-Subentity Code: MS: 0000 20	
<p><b>Order Detail:</b></p>			
Service Requested:	New LAN Line		
Status:	APPROVED - IN PROCESS		
Service Description:	Order a new LAN Network cable for your cubicle.		
Priority:	5		
Physical Install Location:	THIS IS A TEST, PLEASE DISREGARD.		
Lan Type:	NT		
Contact Name:	John Smith		
Contact Number:	123-4567		
Additional Comments:	THIS IS A TEST, PLEASE DISREGARD.		
Manager's Name:	JANET SMITH		
Manager's Telnet:	234-5678		
Request another service for this employee	Request a service for a different employee	FCS Campus Page	